

Can I book my tickets through digital payment mode?

Yes. Point of Sale (PoS) machines have been installed at ticket booking counters to facilitate payment through credit/debit cards. Moreover, UPI/BHIM is also accepted as payment mode while booking tickets through counters.

Can I book my tickets through Mobile Phone?

Yes. You can book reserved tickets through mobile phones. The procedure for booking is similar to that of booking tickets through Internet. For details, please visit www.irctc.co.in

Can I book my tickets through Travel Agents?

Yes, you can approach authorised Agents, who will book your tickets on payment of prescribed charges. No separate reservation quotas have been assigned to these agents.

Can I book meals through E-catering?

Yes, E-catering service has been started by Indian Railway Catering and Tourism Corporation (IRCTC) at all 408 A1 & A Category Stations and trains without pantry where passengers can book preferred meal of reputed brands through e-catering website as well as through phone and SMS. The website address is www.ecatering.irctc.co.in and phone numbers are 1800-1034-139 (Toll-free), 0120-4383892-99 (Toll) and SMS MEAL to 139 Further, a four digit all Indian Toll free no.1323 is operational along with a Mobile APP launched for this service. The list of the trains in which e-catering facility is available are shown in the above website.

Are there any special facilities provided by Indian Railways for foreign tourists?

Yes. Foreign tourists who wish to experience Indian by train, can enjoy the special facilities earmarked for them. These are explained below in greater detail:

BOOKING TOURISTS THROUGH INTERNET UPTO 365 DAYS IN ADVANCE

- i. For booking the, tickets the passport number, Nationality and the international Mobile no. of the passenger has to be mandatorily entered for generation of the ticket.
- ii. All tickets are booked on applicable fare and no concession is admissible
- iii. Payment is to be made only through international debit/credit cards. An SMS confirming the reservation of the ticket is sent to the registered mobile number
- iv. The fare is uniformly charged at 1.5 times the base fare by Indian Railways and IRCTC collects enhanced charges of 200/- per ticket.
- v. The passenger who has reserved the ticket under this category has to carry the original Passport (given at the time of booking ticket) with valid visa as identity proof and make it available for check during the journey. In case the passenger is not able to show the original Passport with valid visa, the passenger is treated as without ticket and charged penalty equivalent to 3 times the fare of the ticket and if passenger fails to pay the penalty, legal action will be taken against the passenger.
- vi. Foreign tourists are allowed to register their demand up to 365 days in advance till the train is made open for booking as per Advance Reservation Period (ARP). The limit up to which the demand of foreign tourists is registered is as under: -

a. Eight berths per FAC	b. Four berths per FACCW
c. Eight berths per 2A coach	d. Ten seats per EC coach
- vii. The demand is registered for all types of trains. The status on the ticket will be "Confirmed". Coach/Seat/Berth Number will be allotted on the day of opening of reservation as per ARP except in case of First AC in which Coupe/Cabin is allotted at the time of preparation of first reservation charts.
- viii. As on the day of registering of requests, no train exists in the system, the composition of the train on that date is taken into account for allowing the number of berths/seats for which requests are registered e.g. beyond ARP, if there are 04 coaches of 2A in a train, then provision is made for registering 4x8 i.e. 32 passengers. In case on the day of opening of reservation as per

- ARP, the number of coaches of that class varies, the number of berths/passengers allowed to be registered does not change.
- ix. If class itself doesn't exist once ARP opens, passengers will have to be manually allotted berths/seats in another class by database, operators as is being done presently.
 - x. The last request being registered is honoured even if the limit above has to be extended, however, beyond that no request is registered e.g. if the last request received is for 6 passengers and there is a scope for registering request for only 3 passengers, the above said limit is extended by 3 berths/seats to accommodate the last request. However, thereafter, no more transactions is allowed in that class beyond ARP.
 - xi. In case of cancellation of the tickets booked under this facility by the passenger flat 50% of the fare is deducted in addition to the cancellation charges applicable while refunding the amount. The time limit for granting 50% refund is as per extant Refund rules i.e. upto 4 hours before scheduled departure of train for confirmed PNRs. Part confirmed/part waitlist will be given refund as per rule upto 30 minutes. This rule is applicable for e-tickets as well as counter tickets.
 - xii. No change of name is permissible on such tickets under any condition.
 - xiii. Authorised ticketing agents are not allowed to book accommodation under Foreign Tourist Quota.
 - xiv. On the day of opening of reservation as per ARP, the accommodation will be released for general booking after accommodating of such request is registered.

Foreign tourist quota within ARP

- a. This quota is defined by zonal railways based on demand pattern.
- b. Booking against this quota starts from the day of opening of reservation in the train as per ARP.
- c. Accommodation against this quota can be booked within ARP on payment of 1.5 times the base fare.
- d. For booking across the counter through FT Quota within ARP, payment is accepted through any type of mode i.e. Indian Currency/National/ International Credit/Debit cards. Foreign nationals booking berths under general quota can book ticket on normal fare.
- e. The accommodation under this quota is allowed, to be booked up to the limit of foreign tourist quota defined by the Railways subject to the condition that the last party is accommodated in general quota. If partial accommodation is available under foreign tourist quota. The fare for the entire party in such case is 1.5 times the base fare.
- f. If foreign tourist quota is exhausted, system will not automatically book in GN quota, the passenger has to explicitly book in General quota on payment of normal fare.
- g. No waiting list tickets are issued except in case the last request for foreign tourist quota is more than the quota and there is no accommodation available in general quota at the time of booking.
- h. The unutilised accommodation under foreign tourist quota is released to RAC/ waiting list passengers at the time of preparation of first reservation chart.

Assistance Cells: Major Reservation Centres have special Cells to help foreign tourists plan their itinerary, reserve their tickets and render any assistance required.

The International Tourist Bureau situated on the first floor of New Delhi Railway Station provides personalised service and assistance to foreign tourists and NRIs regarding reservations, itinerary planning and other enquiries. This Bureau is manned by trained staff and tourist guides, fluent in foreign languages. For any assistance, please contact: **The Manager**, International Tourist Bureau, I Floor, New Delhi Railway Station, New Delhi-110 001. Tel : 011-23405156, 23346804. Fax : 011-23343050.





Be considerate towards your fellow-passengers. Avoid smoking, gambling or creating noisy scenes in your compartment. Let your travel be a pleasure for others too, not only for yourself.

Change in travel plans? Let's answer your questions...

Can I prepone or postpone my reservation?

The date of journey on Confirmed/RAC/waitlisted tickets can be preponed or postponed in the same/higher class or for the same destination on payment of prescribed charges. This facility can be availed only once, irrespective of whether the accommodation available is reserved or RAC or Waitlisted.

If you want to prepone or postpone the date of your journey, you should surrender your tickets during working hours of reservation office atleast forty eight hours before the scheduled departure of the train in which originally booked subject to restriction during 1st hour of advance reservation period opening if any.

Can I change the boarding station?

Yes, you can. All you have to do is submit a written request to the Station Manager of the original boarding station or contact any Computerised Reservation Centre, at least 24 hours before the departure of the train. However, no refund is permissible for the unused portion of the journey. The change of station once made will be final i.e. in case a passenger has changed the boarding point, he/she will loose all rights to board the train from the original boarding point. If found travelling without any proper authority to travel, he/she will have to pay fare with penalty between original boarding point to changed boarding point.

Can I break my Journey at any Intermediate station?

If you hold a journey ticket for more than **500 kms**, you can break your journey once for two days at any station enroute. This facility can be availed only after travelling 500 kms from the starting station. If your ticket is for more than **1000 kms**, you will be allowed to break your journey twice.

The day of arrival and departure must be excluded while calculating the number of eligible days for break of journey. And remember to get your ticket endorsed by the **Station Manager/Ticket Collector** at the station where you intend to break your journey.

Note: This facility is not **available** to passenger travelling by **Rajdhani/ Shatabdi/Jan Shatabdi** Express trains.

This facility is **not permitted** short of the station up to which reservation has been done.

Intention to break journey is to be advised at the time of original booking and not after **obtaining reservation**.

Can I extend my Journey beyond the original destination?

Yes, Indian Railways allow extension of journey. This can be done by approaching the ticket checking staff either before reaching your destination or after completion of booked journey. The fare for the extended portion of the journey will be collected without the benefit of telescopic rates.

Can I upgrade my ticket to a higher class enroute?

Your reserved ticket for a lower class can be upgraded to a higher class for the same train and date, subject to availability of accommodation. The upgrading of accommodation can be done only once on collection of fresh reservation charges and the fare difference. This can also be done during the journey by approaching the Travelling Ticket Examiner.

Can my confirmed ticket be transferred to somebody else?

If you are holding a confirmed ticket and are unable to travel, your ticket can be transferred to your family members viz, father, mother, brother, sister, son, daughter, husband or wife. To transfer your ticket, you must submit your request atleast 24 hours in advance of the scheduled departure of the train.

Tickets can also be transferred:

To another Government Servant travelling on duty, atleast 24 hours In advance of the scheduled departure of the train.

To other students of recognised Educational Institution when the Principal/Head makes a request atleast 48 hours in advance of the scheduled departure of the train.

To other members of the marriage party, if the head of such a party makes a request atleast 48 hours in advance of the scheduled departure of the train. To other cadets of NCC, if the head of the group makes a request **atleast 24 hours** in advance of the scheduled departure of the train. Such changes can be made only once - if the request does not exceed 10% of the total number of group members.



Circular Journey Tickets. Reserving special carriages. Booking a train... Let's help you out.

What are Circular Journey Tickets ?

If you wish to go on a pilgrimage or sightseeing trip to many destinations, Indian Railways provide the facility of booking Circular Journey Tickets. These tickets offer you unique travel flexibility, as they are issued for all journeys (other than regular routes) which begin and end at the same station. Circular Journey Tickets can be purchased for Second & Sleeper Classes. A maximum of **eight** break of journeys will be admissible on these tickets. Endorsements for break journeys are not needed.

Standard Circular Journey Tickets are also offered by Zonal Railways. These cover popular destinations for the convenience of tourists. The details of route, fare etc., for these tickets can be obtained from nominated stations in each Zonal Railway. You can purchase these tickets if any one of the standard routes suits your convenience. Otherwise you can inform the Zonal Railways about your itinerary and Circular Journey Tickets can be drawn up to suit your requirements. This facility is available only in Second & Sleeper Classes.

What are the advantages of booking a Circular Journey Ticket?

Circular Journey Tickets give you the benefit of **telescopic rates**, which are considerably lower than regular point-to-point fare. These rates are calculated on Mail/Express Fares.

With these tickets, you not only save time but also the Inconvenience of booking tickets for each leg of the journey.